

**CONSTITUTION AND BY-LAWS**  
of the  
LUCKIAMUTE DOG TRAINING CLUB

Adopted April 2, 1991  
Amended March 2, 1993; April 4, 1995; April 7, 1998, April 2004

**CONSTITUTION**

**ARTICLE I. NAME AND OBJECTS**

Section 1. The name of the club shall be Luckiamute Dog Training Club.

Section 2. The objects of the club shall be to:

- a. Promote the training of purebred dogs;
- b. Disseminate knowledge regarding obedience training;
- c. Support classes for the training of dogs and their handlers;
- d. Encourage the training of judges;
- e. Hold and support obedience trials, tracking tests, and sanctioned matches under the rules of the American Kennel Club;
- f. Promote cooperation and good sportsmanship among its members in the training and exhibition of dogs;
- g. To play an active role within the community including education, service and dog related issues.

Section 3. The Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member.

Section 4. The members of the Club shall adopt and may from time to time revise such by-laws as may be required to carry out these objects.

***BY-LAWS***

**ARTICLE I. MEMBERSHIP**

Section 1. *Eligibility.* There shall be two types of membership open to persons eighteen (18) years of age and older who are in good standing with the American Kennel Club and who subscribe to the purposes of this Club:

- a) Individual membership and
- b) Household membership which shall be open to two adults residing in the same household. Both adult members in a household membership shall be eligible to vote and hold office.

Junior membership shall be open to individuals 10 through 17 years of age. Junior members may not vote or hold office. They may automatically convert to regular membership upon reaching their 18th birthday.

While membership is to be unrestricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in its immediate area.

Section 2. *Dues.* Membership dues shall be \$15.00 for one year for individual memberships and \$20.00 per year for household memberships. Dues for Junior membership shall be \$2.50 per year. Dues are payable on or before the 1st day of February. No member may vote whose dues are not paid for the current year. During the month of December, the Treasurer shall send to each member a statement of his/her dues for the ensuing year. Members whose application for membership is approved after October 31 will not be required to pay an additional yearly dues payment for the following year.

Section 3. *Election to Membership.* Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by these constitution and by-laws and the rules of the American Kennel Club. The application shall state the name, address and occupation of the applicant and it shall carry the endorsement of two members in good standing. Accompanying the application, the prospective member shall submit dues payment for the current year.

All applications are to be filed with the Secretary and each application is to be read at the first meeting of the Club following its receipt. At the next Club meeting, the application will be voted upon by secret ballot and affirmative votes of 3/4 of the membership present and voting at that meeting shall be required to elect the applicant.

Applicants for membership who have been rejected by the Club may not re-apply within six months after such rejection.

Section 4. *Termination of Membership.* Memberships may be terminated:

(a) *by resignation.* Any member in good standing may resign from the Club with written notice to the Secretary; but no member may resign when in debt to the Club. Dues obligations are considered a debt to the Club and they become incurred on the first day of each fiscal year.

(b) *by lapsing.* A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 60 days after the first day of the fiscal year. However, the Board may grant an additional 60 days grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any Club meeting whose dues are unpaid as of the date of that meeting.

(c) *by expulsion.* A membership may be terminated by expulsion as provided in Article VI of these by-laws.

## ARTICLE II. MEETINGS AND VOTING

Section 1. *Club Meeting.* Meetings of the Club shall be held in the Mid-Willamette Valley area during the first week of the month at such hour and place as may be designated by the Board of Directors. Written or email notice of each such meeting shall be mailed at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 10% of the members in good standing. On occasion the monthly meeting may be held later in the month or cancelled provided at least 10 days notice is given to all members."

**Section 2. *Special Club Meeting.* Special Club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board; and shall be called by the Secretary upon request of a petition signed by five members of the Club who are in good standing. Such special meetings shall be held in the Mid-Willamette Valley area at such place, date, and hour as may be designated by the person or persons authorized herein to call such meetings. Written notice of such a meeting shall be mailed by the Secretary at least 5 days and not more than 15 days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other club business may be transacted thereat. The quorum for such a meeting shall be 20% of membership in good standing.**

**Section 3. *Board meetings.* Meetings of the Board of Directors shall be held each month in the Mid-Willamette Valley area at such hour and place as may be designated by the Board. Written notice of each such meeting shall be mailed or emailed at least 5 days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board.** On occasion the monthly meeting may be held later in the month or cancelled provided at least 10 days notice is given to all members."

**Section 4. *Special Board Meetings.*** Special meetings of the Board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three members of the Board. Such special meeting shall be held in the mid-Willamette Valley area at such place, date, and hour as may be designated by the person authorized herein to call such meetings. Written notice of each meeting shall be mailed by the Secretary at least 5 days and not more than 15 days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other club business may be transacted thereat. The quorum for such a meeting shall be a majority of the Board.

**Section 5. *Voting.*** Each member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the Club at which he is present. Proxy voting will not be permitted at any club meeting or election.

### **ARTICLE III. DIRECTORS AND OFFICERS**

**Section 1. *Board of Directors.*** The Board shall be comprised of the President, Vice-President, Secretary, and Treasurer, all of whom shall be members in good standing and all of whom shall be elected for one year terms; and four other persons, all of whom shall be members in good standing who shall be elected for two year terms, with two Board members terms ending each year. All members of the Board shall be elected at the Club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the Club's affairs shall be entrusted to the Board of Directors.

**Section 2. *Officers.*** The Club's officers, consisting of the President, Vice-President, Secretary and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings, and the Board and its meetings.

(a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these by-laws.

(b) The Vice-President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity.

(c) The Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club. He/she shall have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, keep a roll of the members of the Club with their addresses, and carry out such other duties as are prescribed in these by-laws.

(d) The Treasurer shall collect and receive all moneys due or belonging to the Club. He/She shall deposit the same in a bank designated by the Board, in the name of the Club. His/her books shall at all times be open to inspection the Board and she/he shall report to them at every meeting of the condition of the Club's finances and every items of receipt or payment not before reported; at the annual meeting he/she shall render an account of all moneys received and expended during the previous fiscal year.

(e) The offices of Secretary and Treasurer may be held by the same person in which case the Board shall be comprised of the officers and four other persons.

**Section 3. *Vacancies.*** Any vacancies occurring on the Board or among the officers during the year shall be filled until the next annual election by a majority vote of all the then members of the Board at its first regular meeting following the creation of such vacancy, or at a Special Board Meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice-President and the resulting vacancy in the office of Vice-President shall be filled by the Board.

### **ARTICLE IV. THE CLUB YEAR, ANNUAL MEETINGS, ELECTIONS**

**Section 1. *Club Year.*** The Club's fiscal year shall begin on the first day of February and shall end on the 31st day of January. The club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

**Section 2. *Annual Meetings.*** The annual meeting shall be held in the month of January at which Officers and Directors for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his successor in office all properties and records relating to that office within 30 days after the election.

**Section 3. *Elections.*** The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The nominated candidates for the other positions on the Board who receive the greatest number of votes for each position shall be declared elected.

**Section 4. *Nominations.*** No person may be a candidate in a Club election who has not been nominated. During the month of September the Board shall select a Nominating Committee consisting of three members and two alternates, not more than one of whom may be a member of the Board. The secretary shall immediately notify the committee members and the alternates of their selection. The Board shall name a chairman for the committee and it shall be his/her duty to call a committee meeting which shall be held on or before the regular November meeting.

- (a) The Committee shall nominate one candidate for each office and one candidate for the other positions on the Board and, after securing a consent of each person so nominated, shall immediately report their nominations to the Secretary in writing.
- (b) Upon receipt of the Nominating Committee's report, the Secretary shall, before November 15, notify each member in writing of the candidates so nominated.
- (c) Additional nominations may be made at the December meeting by any member in attendance provided that the person so nominated does not decline when his/her name is proposed, and provided further that if the proposed candidate is not in attendance at the meeting, his/her proposer shall present to the Secretary a written statement from the proposed candidate signifying his/her willingness to be a candidate. No person may be a candidate for more than one position.
- (d) Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

## ARTICLE V. COMMITTEES

**Section 1.** The Board may each year appoint standing committees to advance the work of the Club in such matters as specialty shows, obedience trials, trophies, annual awards, membership and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid on particular projects.

**Section 2.** Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointees; and the Board may appoint successors to those persons whose services have been terminated.

## ARTICLE VI. DISCIPLINE

**Section 1. *American Kennel Club Suspension.*** Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of this club for a like period.

**Section 2. *Charges.*** Any member may prefer charges against a member for alleged misconduct prejudicial to the best interest of the Club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10, which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at the Board Meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interest of the club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interest of the club it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges, it shall fix a date of a hearing by the Board not less than 3 weeks nor more than 6 weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his/her own defense and bring witnesses if he/she wishes.

**Section 3. *Board Hearing.*** The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after the hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his/her fellow members at the ensuing Club meeting which considers the Board recommendation. Immediately after the Board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

**Section 4. *Expulsion.*** Expulsion of a member from the Club may be accomplished only at a meeting of the club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the Club to be held within 60 days but not earlier than 30 days after the date of the Board's recommendation to expel. The defendant shall have the privilege of appearing in her/her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations and shall invite the defendant, if present, to speak in his/her own behalf if he/she wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

#### ARTICLE VII. AMENDMENTS

**Section 1.** Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by twenty percent (20%) of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board and must be submitted to the members with recommendations of the Board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

**Section 2.** The constitution and by-laws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

#### ARTICLE VIII. DISSOLUTION

**Section 1.** The club may be dissolved at any time by the written consent of not less than 2/3 of the members. In the event of the dissolution of the Club other than for purposes of reorganization whether voluntary or involuntary, or by operation of law, none of the property of the club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club. But after payment of the debts of the Club, its property and assets shall be given to a charitable organization for the benefit of dogs as selected by the Board of Directors.

#### ARTICLE IX. ORDER OF BUSINESS

**Section 1. At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:**

- Roll Call**
- Minutes of the last meeting**
- Report of the President**
- Report of the Secretary**
- Report of the Treasurer**
- Reports of Committees**
- Election of Officers and Board (at annual meeting)**
- Election of new members**
- Unfinished business**
- New business**
- Adjournment**

**Section 2. At the meetings of the Board, the order of business, unless otherwise directed by the majority vote of those present, shall be as follows:**

- Reading of minutes of the last meeting**
- Report of the Secretary**
- Report of the Treasurer**
- Reports of Committees**
- Unfinished business**
- New business**
- Adjournment**

#### **ARTICLE X. PARLIAMENTARY AUTHORITY**

**Section 1. The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any other special rules of order the Club may adopt.**